

ARKANSAS PROFESSIONAL BAIL BONDSMAN LICENSING BOARD



October 1, 2010

All Professional Bail Bond Licenses issued under Arkansas Code Ann. §17-19-101 et. seq. expire December 31, 2010. To renew by January 1, 2011, renewal applications, financial statements, and licensing fees must be received no later than December 1, 2010.

Pursuant to Rule & Regulation 1, Section 18, renewal applications received after December 1 will be processed; however, beginning December 2nd and continuing through December 31, a penalty of one hundred dollars (\$100) per day will be assessed until the packet is received. Renewal applications received after December 15, but prior to December 31, will be processed on the corresponding day in January 2011. (Example: Renewal packet received December 16, 2010 will be processed on January 16, 2011) No bonds shall be issued after December 31 until the new license is issued and received by the bond company/bondsman.

Renewal applications received after December 31, 2010 will be treated as applications for a new license and the applicant will be required to complete the entire licensing process.

Applications will be returned if errors are found, or if **all questions are not answered**. Items *10a and 10b must agree with 10c* on the Professional Bail Bond Company License Renewal Application REN B-1. In addition, *item 10a must agree with the Quarterly Reports* submitted for the period. **Packets returned will be processed in the order they are re-submitted.**

Pursuant to Rule & Regulation 1, Section 36, **companies are required to retain all records for a period of five (5) years**; therefore, *anything necessary for the preparation of your company's renewal application should be available in your office.* **Do not call the Board office for information from, or copies of, documents previously submitted by you.**

Companies shall submit the following forms for renewal of a Company License:

- | | | |
|----|---------------|--|
| 1. | Form REN B-1 | Company Renewal Application |
| 2. | Form REN B-2A | Officer/Director/Shareholder Information Sheet |
| 3. | Form REN B-2B | Business Locations Displaying Advertising |
| 4. | AR920070Z | Identification Bureau Individual Record Check |

The following forms must be submitted for each Bondsman:

1. Form REN B-3 Bondsman Renewal Application
2. AR920070Z Identification Bureau Individual Record Check
3. Specimen copy of Power of Attorney

Submit all documents at the same time. Failure to submit the renewal applications so that licenses can be issued by December 31, 2010, will result in the bond company/ bondsman not being able to conduct bail bond business until the 2011 licenses have been issued. **Renewal application for bondsman received after December 31st will be treated as applications for initial licensing and the applicant will have to complete the entire licensing process.**

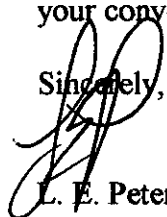
All professional bail bond companies must include a renewal fee of \$1,000, which includes the fee for the professional bail bond company and one (1) licensed professional bail bondsman. There is a license renewal fee of \$100 for each additional professional bail bondsman.

Please enclose a cashier's check, money order or company check made payable to the Arkansas Professional Bail Bondsman Licensing Board. **PERSONAL CHECKS WILL NOT BE ACCEPTED.**

If your company is incorporated, a certificate of good standing from the Secretary of State must be provided. Also, any amended articles of incorporation bearing the seal of the Secretary of State which have not been filed with the Board must be submitted.

ALL COMPANIES MUST SUBMIT FINANCIAL STATEMENTS PREPARED BY A CERTIFIED PUBLIC ACCOUNTANT. Financial statements submitted for calculation of unsecured liability limits must be, either, a review or audit (otherwise, submit a Compilation). If you have questions concerning the renewal process, please contact me at your convenience.

Sincerely,



L. E. Peters

**OFFICER/DIRECTOR/STOCKHOLDER/PARTNER
INFORMATION SHEET**

Professional Bail Bond Company _____

Name _____

Business Address _____

Residence Address _____

Business Telephone _____ Residence Telephone _____

(Check all that apply)

Officer () Stockholder () Director () Partner () Limited Partner ()

1. Have you been arrested for or charged with a felony or anything other than a traffic violation within the period **10-1-09 through 9-30-10**? _____ If yes, give complete details, including state, date and disposition of charges. (Attach additional pages if necessary)

2. Have you pled guilty, nolo contendere, or no contest to a felony or anything other than a traffic violation within the period **10-1-09 through 9-30-10**? _____ If yes, give complete details, including state, date and disposition of charges. (Attach additional page if necessary)

3. Have you been convicted of a felony or anything other than a traffic violation within the period **10-1-09 through 9-30-10**? _____ If yes, give complete details, including state, date and disposition of charges. (Attach additional page if necessary)

4. Are you licensed as a bondsman? _____

5. Will you be writing bonds for this professional bail bond company? _____

I hereby certify that all of the above information is true and correct to the best of my knowledge and belief.

Signature

Subscribed and sworn to before me this _____ day of _____, 2____

Notary Public

My Commission expires: _____

2011
RENEWAL APPLICATION FORM B-3
PROFESSIONAL BAIL BONDSMAN LICENSE

COMPANY CODE & LICENSE # _____ - _____

I, the undersigned, hereby apply for renewal of the license specified below and submit the following information.

1. Name _____
 Last First Middle

2a. BUSINESS _____
 Street City State Zip Phone

b. RESIDENCE _____
 Street City State Zip Phone

3. Have you been arrested for or charged with a felony or anything other than a traffic violation within the period 10-1-09 to 9-30-10? _____ If yes, give complete details, including the state where you were arrested or charged, date and disposition.
(Attach additional page if necessary)

4. Have you pled guilty, nolo contendere, or no contest to a felony or anything other than a traffic violation within period 10-1-09 to 9-30-10? _____ If yes, give complete details, including the state where the plea was entered, the date and disposition.
(Attach additional page if necessary)

5. Have you been convicted of a felony or anything other than a traffic violation within period 10-1-09 to 9-30-10? _____ If yes, give complete details, including the state where the conviction was entered, the date and disposition.
(Attach additional page if necessary)

2011
RENEWAL APPLICATION FORM B-3
PROFESSIONAL BAIL BONDSMAN LICENSE

COMPANY CODE & LICENSE # _____ - _____

6. FOR THE BOND COMPANY WITH WHICH YOU ARE CURRENTLY LICENSED.

a. Total number and face amount of bonds issued from 10-1-09 through 9-30-10

_____ \$ _____

b. Total number and face amount of bonds forfeited from 10-1-09 through 9-30-10.

_____ \$ _____

c. Total number and dollar amount of forfeited judgments outstanding and unpaid from 10-1-09 through 9-30-10.

_____ \$ _____

d. Total premiums received \$ _____

e. Total retained by you \$ _____

7. IF YOU HAVE BEEN LICENSED WITH ANOTHER BAIL BOND COMPANY DURING THE PERIOD 10-1-09 THROUGH 9-30-10, provide the following information for each such company.

a. Company _____ **Lic. #** _____ - _____

Note: For 7(b) through (e), responses such as "*Unknown*" or "*Unavailable*" are **unacceptable and will result in the application being returned**. It is the agent's responsibility to maintain sufficient records to provide such information.

b. Total number and face amount of bonds issued from 10-1-09 through 9-30-10

_____ \$ _____

c. Total number and face amount of bonds forfeited from 10-1-09 through 9-30-10.

_____ \$ _____

d. Total premiums received for writing bonds \$ _____

e. Total retained by you \$ _____

COMPANY CODE & LICENSE # _____ - _____

2011
RENEWAL APPLICATION B-1
PROFESSIONAL BAIL BOND COMPANY

The undersigned hereby applies for renewal of a Professional Bail Bond Company license and submits the following information for file update:

- | | | |
|--|--|---|
| <input type="checkbox"/> Foreign Corporation | <input type="checkbox"/> Domestic Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Limited Liability Company | <input type="checkbox"/> Proprietorship |

1. Name of Company _____
(Attach copy of Articles of Incorporation, Partnership Agreement, Sole Proprietorship Affidavit, if amended within past 12 months)

2. Main Office Address _____
Street City State Zip
(If Mailing Address is different, please include Mailing Address on separate page)

3. Telephone number _____

4.A. If a Corporation, list name and address of officers.

President	Name	Address
Vice-President	Name	Address
Secretary	Name	Address
Treasurer	Name	Address

B. Name and address of Stockholders. (attach additional pages if necessary)

Name	Address
Name	Address
Name	Address

C. Name and address of Directors. (attach additional pages if necessary)

Name	Address
Name	Address
Name	Address

2011
RENEWAL APPLICATION B-1
PROFESSIONAL BAIL BOND COMPANY

5. If a Partnership, list name and address of partners and percentage of ownership. Attach a copy of Partnership Agreement. As to each partner, specify whether a general or limited partner.
 (Attach additional pages if necessary)

Partner	Partner	Partner
Name	Name	Name
Address	Address	Address
% Ownership	% Ownership	% Ownership
General/Limited	General/Limited	General/Limited

6. If a Sole Proprietorship, list name and address of proprietor.

Name	Address

7. License #, Name and address of each individual licensed by this Board as a Professional Bail Bondsman who will act for the company under the requested license:

Lic. #	Name	Lic. #	Address

(Attach additional pages as necessary)

8. List agents who have written bonds through your professional bail bond company for the period 10-1-09 through 9-30-10. Indicate whether the agent is currently appointed (A) or terminated (T).

A/T	Lic.#	Name	A/T	Lic.#	Name

(Attach additional pages as necessary)

- 9a. Have you had bond forfeitures during the period 10-1-09 through 9-30-10? _____ If yes, list agent number, bond number, court, defendant's name, amount of bond, amount of forfeiture paid and date paid

2011 REN B1

COMPANY CODE _____

2011
RENEWAL APPLICATION B-1
PROFESSIONAL BAIL BOND COMPANY

(Group by agent in ascending order). Provide a compiled *Grand Total* of number of forfeitures and *Grand Total dollar amount* of forfeitures.

(Attach additional pages if necessary)

Agent #	Bond #	Court	Defendant	Bond Amount	Forfeiture Paid	Date
_____	_____	_____	_____	\$ _____	\$ _____	____/____/____
_____	_____	_____	_____	\$ _____	\$ _____	____/____/____
_____	_____	_____	_____	\$ _____	\$ _____	____/____/____

Grand Total - # of Forfeited Bonds _____ **\$** _____ **\$** _____
 (Total of all pages)

- b. Do you have outstanding or unpaid forfeiture judgments? _____ If yes, state bond # (include agent code), amount, court, defendant's name, date of judgment, and reason for non-payment.

Bond #	Bond Amount	Court	Defendant	Date	Reason for non payment
_____	\$ _____	_____	_____	____/____/____	_____
_____	\$ _____	_____	_____	____/____/____	_____
_____	\$ _____	_____	_____	____/____/____	_____

(Attach additional pages as necessary)

Total Outstanding or Unpaid forfeiture judgments (Total of all Pages) \$ _____

- 10a. Total face amount and number of bonds written through this professional bail bond company from 10-1-09 through 9-30-10.

\$ _____ # _____

- b. Total **premium** collected by this Professional Bail Bond Company from 10-1-09 through 9-30-10 (total should reflect the **sum of all premiums collected on bonds written for this period** without regard to company policies regarding how agents remit premiums to company. Do not include fees in this total.)

\$ _____

c.	Lic. #	Name	Number and face amount of bonds written	Amount of premiums retained by company or paid to company by agent
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Grand Total			_____	_____

(Attach additional sheet if necessary)

2011
RENEWAL APPLICATION B-1
PROFESSIONAL BAIL BOND COMPANY

11a. Total outstanding unsecured bond liability as of 9/30/10 \$ _____

b. Total outstanding secured bond liability as of 9/30/10 \$ _____

c. Total outstanding bond liability (11a + 11b) \$ _____

12. List and identify all additional charges levied against an arrestee/principal for a bail bond, such as filing fees, jail fees, warrant fees, administrative fees, etc. Be specific.

Filing Fee \$ _____ Warrant Fee \$ _____ Jail Fee _____ Administrative Fee \$ _____

Other: _____ fee \$ _____ (specify) _____ fee \$ _____ (specify)

I, _____ hereby state under oath that the information in this application is true and correct to the best of my knowledge and belief.

Signature

Title

Subscribed and sworn to before me this _____ day of _____, 2____.

Notary Public

My commission expires: _____, 2____.

7. continued License #, Name and address of each individual licensed by this Board as a Professional Bail Bondsman who will act for the company under the requested license:

[illegible]

9a. Bond Forfeitures, continued

 of

10c. continued

 of

2011
RENEWAL APPLICATION B-2-B
BUSINESS LOCATIONS PUBLICLY
DISPLAYING ADVERTISING

Pursuant to Rule 1, Section 38, professional bail bond companies shall annually provide the physical address and phone number of offices or business locations publicly displaying advertising.

Name of Company _____

Offices Publicly Displaying Advertising

1. _____ Address	2. _____ Address
----------------------------	----------------------------

_____ City, State, Zip	_____ City, State, Zip
---------------------------	---------------------------

_____ Phone	_____ Phone
----------------	----------------

3. _____ Address	4. _____ Address
----------------------------	----------------------------

_____ City, State, Zip	_____ City, State, Zip
---------------------------	---------------------------

_____ Phone	_____ Phone
----------------	----------------

5. _____ Address	6. _____ Address
----------------------------	----------------------------

_____ City, State, Zip	_____ City, State, Zip
---------------------------	---------------------------

_____ Phone	_____ Phone
----------------	----------------

(Attach additional Sheets if Necessary)

I, _____ hereby state under oath that all the information in this application is true and correct to the best of my knowledge and belief.

Signature

Title

Subscribed and sworn to before me this _____ day of _____, 2_____.

My commission expires: _____, 2_____.

Notary Public

REN B-2-B Office Addresses

Company Code _____

_____ of _____

2011
RENEWAL APPLICATION FORM B-3
PROFESSIONAL BAIL BONDSMAN LICENSE

COMPANY CODE & LICENSE # _____ - _____

I, the undersigned, hereby apply for renewal of the license specified below and submit the following information.

1. Name _____
 Last First Middle

2a. BUSINESS _____
 Street City State Zip Phone

b. RESIDENCE _____
 Street City State Zip Phone

3. Have you been arrested for or charged with a felony or anything other than a traffic violation within the period 10-1-09 to 9-30-10? _____ If yes, give complete details, including the state where you were arrested or charged, date and disposition.
(Attach additional page if necessary)

4. Have you pled guilty, nolo contendere, or no contest to a felony or anything other than a traffic violation within period 10-1-09 to 9-30-10? _____ If yes, give complete details, including the state where the plea was entered, the date and disposition.
(Attach additional page if necessary)

5. Have you been convicted of a felony or anything other than a traffic violation within period 10-1-09 to 9-30-10? _____ If yes, give complete details, including the state where the conviction was entered, the date and disposition.
(Attach additional page if necessary)

2011
RENEWAL APPLICATION FORM B-3
PROFESSIONAL BAIL BONDSMAN LICENSE
COMPANY CODE & LICENSE # _____ - _____

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_____ \$ _____

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_____ \$ _____

c. Total number and dollar amount of forfeited judgments outstanding and unpaid from 10-1-09 through 9-30-10.

_____ \$ _____

d. Total premiums received \$ _____

e. Total retained by you \$ _____

7. IF YOU HAVE BEEN LICENSED WITH ANOTHER BAIL BOND COMPANY DURING THE PERIOD 10-1-09 THROUGH 9-30-10, provide the following information for each such company.

a. Company _____ **Lic. #** _____ - _____

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b. Total number and face amount of bonds issued from 10-1-09 through 9-30-10

_____ \$ _____

c. Total number and face amount of bonds forfeited from 10-1-09 through 9-30-10.

_____ \$ _____

d. Total premiums received for writing bonds \$ _____

e. Total retained by you \$ _____

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RENEWAL APPLICATION FORM B-3
PROFESSIONAL BAIL BONDSMAN LICENSE

COMPANY CODE & LICENSE # _____ - _____

8. List any elected, appointed or employed position you hold with a city, township, county, state, or federal agency or law enforcement agency, whether you receive compensation or not.

9. List any full or part-time position **other than that listed in question 8 or the bonding company** through which this application is being made.

COMPANY/FIRM	POSITION	DATE EMPLOYED
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10. Have continuing education requirements as set forth in Arkansas Code Ann. §17-19-212 and §17-19-401 et seq been met?

_____ Yes _____ No

If yes, give date of class attended _____ / _____ / _____ and attach a copy of certificate of completion.

I hereby certify that the foregoing is a true and accurate statement of the undersigned's activities as a professional bail bondsman as of the date given.

Signed: _____
Applicant

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public

My Commission expires: _____